



Privacy Policy for Websites

guard.me International Insurance

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Privacy Policy for Websites

The generic use and disclosure of personal information that is collected from the individuals online, through websites

Information Classification: Public

OUR COMMITMENT TO YOU

At guard.me, we believe that protecting our clients' privacy is one of our top priorities. We pledge our commitment to respecting your privacy rights as one of our clients, and we also ensure that we protect the personal information of the visitors of our website, web-based forms and applications.

To support this commitment, we have established a robust privacy program that is designed to protect the personal information that you entrust to us. Our privacy program includes:

- Policies and procedures to protect personal information
- Practices to receive and respond to privacy complaints and inquiries
- Staff training to ensure our policies are understood and followed at all times

For more information about how guard.me manages and protects your personal information, contact our Privacy Office.

1.0 Purpose

The purpose of this policy is to identify the use and disclosure of personal information that is collected from individuals online, through websites, web-based forms, web-based applications etc., as well as individual rights concerning personal information collected by guard.me.

2.0 Scope

This Privacy Policy for Websites is applicable to guard.me as related to our services, which collectively include:

- The use of <https://www.guard.me> ("website")
- The use of GMIS (the guard.me Information System) ("application")
- Social media messages and marketing campaigns
- The use of our products and services

This policy sets out the essential details relating to your personal data relationships with guard.me as:

- A website visitor

- An end user of the application (“end user”)
- A prospective client
- A job applicant
- Partner

Clients contract the use of our application and give access to their employees and other third parties, as solely decided by them, by creating users who access the application with their email address and credentials. The clients’ administrators grant end users roles, which result in different permissions and access rights to the information held in the Client account.

For all details of our privacy program, visit <https://www.guard.me/privacy.php>.

3.0 Enforcement

Any employee found to have violated this policy may be subject to disciplinary action in line with the Disciplinary Policy.